

MYRTLEFORD SKI CLUB

CODE OF CONDUCT FOR MEMBERS & GUESTS

INTRODUCTION

Myrtleford Ski Club aims to promote an environment that ensures that members and guests can enjoy the Myrtleford Ski Club Lodge (the “Lodge”) in a family friendly environment where common sense, consideration of others and goodwill prevail.

The purpose of this Code of Conduct is to provide members and guests with guidance on the standards of behaviour that are expected of them while they are using the Lodge, to ensure that everyone can enjoy the amenities provided by the Club in a safe, enjoyable and responsible manner. In addition, aspects of this Code of Conduct, such as those relating to behaviour, also apply when you are representing the Club.

BEHAVIOUR

Members and guests are expected to:

- Behave in a manner that contributes to a harmonious, safe, inclusive and enjoyable environment.
- Maintain a high personal standard, refraining from the use of bad language, excessive alcohol consumption and unsociable behaviour.
- Respect the rights, dignity and worth of the Lodge managers, members and guests.
- Care and respect the Club’s buildings, equipment and belongings, along with those of other members and guests.
- Refrain from any form of abuse, sexual or other harassment, discrimination, and/or victimisation towards the Lodge managers, members and guests.

LODGE MANAGERS

The Club has appointed full time Lodge Managers in order to safeguard and maintain the Club’s property but also to assist in providing a harmonious atmosphere in the Lodge. The Manager(s) is expected to be effective and consistent in dealing with members and guests.

- The Committee has empowered the Manager(s) to ensure the Code of Conduct is observed. The Club expects that members and guests will fully co-operate with the Manager(s) to ensure the smooth running of the Lodge.
- If the Manager(s) determines that a member or guest’s behaviour is unacceptable for any reason, the Manager(s) may refuse continued accommodation for that person and require that person(s) to leave the Lodge the following day. There will be no refund of accommodation and the matter will be considered by the Committee, to determine if further action should be taken.
- The Manager(s) has been directed by the Committee to refer any concerns or incidents to them, as required.
- If a difficult situation arises when the Manager(s) is not present, the member(s) involved is/are welcome to contact a member of the Committee.

ARRIVAL AT THE LODGE

Rooms etc. are **AVAILABLE for occupation from 2 pm on the day of arrival** unless prior arrangements have been made with the Lodge manager(s)/departing guest(s).

Upon arrival please make yourself known to the managers and introduce yourself to other guests staying at the Lodge. Room allocation can be checked on the monitor in the entry foyer.

Early arrivals may require luggage to be stored in the luggage room.

VACATING THE LODGE

Rooms are to be **VACATED by 10 am, unless prior arrangements have been made with the Lodge managers, on the date of departure**, to give the Lodge managers sufficient time to inspect the room and ensure that fresh linen is available for incoming guests. Bed linen must be removed and placed downstairs in baskets. All room allocated cleaning tasks must be completed. Luggage can be stored in the luggage room prior to departure from the Lodge.

In addition, members and guests departing the Lodge should also ensure that food etc. is removed from the fridges/cupboards by 12 pm on the day of departure.

GUESTS

Members **MUST** introduce their guests to the Managers and ensure that their guests are familiar with this Code of Conduct.

It is the **DUTY** of members to explain to guests how the cleaning duties/chores work, and to ensure that they do their assigned activities.

Members will be responsible for jobs/chores not carried out by their guests.

REPAIRS/FAULTS

If you see anything that needs repair, however minor, please advise the Lodge Manager.

Should the Lodge, its property, or the property of a member or guest be damaged, that damage must be reported to the Manager as early as practical.

The Club reserves the right to charge members or guests for the repair of damage to property or other associated costs, particularly if that damage was wilful or as a result of gross negligence. The booking member is responsible for any damage (and the cost of repair) caused by any person, including guests, included in their booking.

RULES

1. **SMOKING** – Smoking is **NOT** permitted within the Lodge at **ANY** time. Smoking is **NOT** permitted within four (4) metres of any door/access to the Lodge.
2. **ILLICIT DRUGS** – It is forbidden for any occupant of the Myrtleford Ski Club (Member or Guests) to be in possession or under the influence of illegal drugs.

3. **CHILDREN** –

- a. Children **MUST** have turned four (4) years of age before the date of stay or visit to the Lodge.
- b. Children **UNDER** the age of 16 years **MUST** be under parental (or guardian) supervision when staying at the Lodge.

4. **CLEANING DUTIES** – members and guests are **REQUIRED** to complete their cleaning duties as assigned by the Managers in addition to those specified on the detailed “Task List” which is available in each room.

5. **CONSIDERATE USE OF SHARED SPACES** – Specifically, the kitchen, dining areas, drying room, ski room and TV room are communal spaces which get congested and require considered, thoughtful use. Please respect others by cleaning up after yourselves and allowing other guests to access and enjoy the facilities.

6. **DOOR SECURITY CODE** – the door security code **MUST** not be given to anyone other than those staying in the Lodge at the time. For safety reasons, security of the Lodge and the protection of people’s possessions, exit doors are to be closed at all times.

Please have the code before arriving at the Lodge as there may not be anyone in the lodge when you arrive.

DISCIPLINE

Any breach and/or disregard of this Code of Conduct may result in:

1. The offending Member of the Myrtleford Ski Club, facing disciplinary action as provided for under Division 2 of the Club’s Constitution.
2. Any guest, not being permitted to stay at, or use the Lodge, for a period as determined by the Committee.

COMMITTEE MYRTLEFORD SKI CLUB INC

DATE 11 June 2020